## Minutes of Meeting of the HOC GemLife Pacific Paradise AGM Held in the Tennis Room On the 15<sup>th</sup> of April 2024

**Present:** Graham Butler (Chairperson), Julie Hume (Secretary), Tanneke Booth (Treasurer), Jim Walsh, Glen Hall, Sonia Smithers, Lyndall & Richard Armstrong (Bar Manager), Margie Smith (Gardening Gems), Sue Storey (Social Committee), Gerald Keatinge (New Clubhouse Liquor Licence)

Acting Chairperson Graham Butler welcomed Committee Members, thanked everyone for their attendance and opened the meeting at 5:05pm.

Apologies: John Harvey (Deputy Chairperson)

#### **Bar Managers Report**

Previous Bar Manager Julie Hume provided an update as circulated prior to the meeting. New Bar Manager Lyndall & Richard will provide the bar report next month. Highlights of the report are as follows:

Discussion	Action	Who	Status
Liquor Sales Analysis Profit continues to decline. The sale of cocktails for the St Patrick's Day event was the only item keeping the profit above 30% for the month.	HOC to hold further discussions about price increases	НОС	Open
New Stubbie Holders for Bar – Julie provided various options.	Park Owners have agreed to fund 50% of the cost.	Park Owners and Bar Manager	Open
New Shirts for Bar Staff	Volunteers to explore options for cooler shirts for Bar Volunteers. Request for HOC to fund the shirts.	Bar manager to provide costing to HOC for consideration	Open
Bar Manager Debit Card	Debit Card being arranged	Lyndall/Tanneke	In Progress

#### **Garden Gems Report**

Margie Smith spoke to the Garden Gems report as circulated prior to the meeting.

Discussion	Action	Who	Status
Garden Gems Update	After a long wait due to the intense heat over summer, the Gardening Gems were able to plant carrots, radishes, cabbages, lettuce, silverbeet & broccoli.  The citrus trees are looking	Margie Smith	Closed
	very healthy, with some fruit developing on some of them.  It was great to welcome new members, Lynne Ollerton and Simon Hoffer.		
Mural	Exploring painting a mural on the blockwork near the garden.	Margie Smith	Open

# **Social Committee Report.**

Sue Storey submitted her report for circulation prior to meeting. Highlights are as follows:

Discussion	Action	Who	Status
Newsletter	The newsletter continues to be well received. Greg promotes future events and introduces a group each month, eg Garden Gems	Greg Blunden	Ongoing
Bingo	An afternoon bingo was held but unfortunately another group had planned an activity at the same time.  Residents organising events need to check the calendar before booking an event.  Dee will continue with the dates as planned for evening and afternoon bingo and then reassess.	Dee Beath	Ongoing
Sausage Sizzle	62 paid customers attended this popular event. Thanks to lan and Glen who intend to pressure clean the racks.	lan and Angie Stitt	Ongoing
Money Board	Continues to be most popular and realises funds for the HOC as well as prizes for residents.	Jude Hall	Ongoing
Communication	Lyn's work in ensuring residents are continually updated has proven to be invaluable	Lynn Roper	Ongoing
Raffles	The monthly Friday raffle is popular among residents. Our sincere thanks to the organisers of the raffle prizes.	Gail May	Ongoing
Future Events – ANZAC Day 25 <sup>th</sup> April 2024	Ceremony is planned for 9am downstairs at the Pavillion. We are asking any resident Veterans to be involved with the ceremony if they wish. The Social Committee plan to make rosemary pins for residents. Would the HOC consider purchasing a remembrance wreath (either real or plastic) to be laid at the ceremony? Tea, coffee and Anzac biscuits will be served. Two up is planned from 2pm in the Pavilion - Dave and Steve Turk to officiate. The bar will be open and residents asked to bring a plate of goodies for afternoon tea.	Sue Storey, Jude Hall, Lorei Blunden	Ongoing

Future Event - May	A proposed 60/70s night is now being planned for May	Sue Storey, Jude Hall, Lorei Blunden	Ongoing
Food Safety Course	To volunteer in the new Clubhouse kitchen, residents will need to have completed a Food Safety course. dofoodsafely is a free, non-accredited, online learning program provided by the Department of Health Victoria and proudly supported by Queensland Health, South Australia Health and Tasmania Health	Sue Storey	Ongoing

Sue Storey and Margie Smith left the meeting at 5:25pm.

## **Liquor Licensing Update**

Discussion	Action	Who	Status
New Club House Liquor Licence	Gerald has written to his	HOC / Lyndall &	Ongoing
Gerald Keatinge attended and	contact at Liquor Licensing	Richard	
provided an update for the Club	Queensland with some	Armstrong	
House Licence. Three options	questions to help with this		
were presented:	decision.		
1. Extend existing Pavilion			
licence.	Gerald is going away on Friday		
2. Obtain a new licence for Club	for 7 weeks so will hand over		
House, which would mean	paperwork etc to Chairperson		
two licences in place.	Graham Butler (Chairperson).		
3. Transfer existing Pavilion			
Licence to Club House and			
leave Pavilion unlicensed.			

Gerald Keatinge and Lyndall & Richard Armstrong left the meeting at 5:40pm.

#### **Progress Report – Activity Centre**

Jim Walsh (HOC Committee member) tabled an email from Greg Blunden re meeting with Park Owners representatives and equipment quotes.

#### **Report – Coffee Machine**

Jim Walsh (HOC Committee member) tabled an email from Greg Blunden re responsibility for servicing coffee machine falls to HOC.

#### **Minutes from Previous Meeting**

There were no amendments to the Minutes from previous meeting.

**Treasurer's Report:** Tanneke Booth did not add to her report as circulated prior to the meeting although it was noted that future bar reports will not itemise alcohol items.

Secretary's Report: Julie Hume did not add to her report as circulated prior to the meeting.

#### **Agenda Items**

Discussion	Action	Who	Status
Asset Register	Needs updating	HOC Secretary, Jim Walsh, Tanneke Booth	Closed

completed. Jim to keep hard drive at home until we move to new clubhouse.  Nortons Anti Virus on Secretary Computer NAB/Bendigo Change of Bank NAB/Bendigo Change of Bank Villa Cards Phasing Out All in hand All in hand Action Action Tanneke Booth Closed Transeke Booth Utilised  Discussion Action	Hand Drive for Count Cost	Dock up of all music has been	lim Walch	Closed
At home until we move to new clubhouse.  Nortons Anti Virus on Secretary Computer  NAB/Bendigo Change of Bank Cose NAB accounts  Villa Cards Phasing Out  All in hand  Discussion  Extra Eftpos Machine  Discussion  Discussion  Action  Action  Machine received and being utilised  Discussion refees and charges Treasurer to provide a cost report for transparency purposes  Events Booking Software  Waiting on Graeme Simpson to return Discussion re residents who do not use the internet  Special Interest Groups on Website  Treasurer to provide a cost report for a surprise of the following on Graeme Simpson to return Discussion re residents who do not use the internet  Stitching Gems request for new Incomplete of the provide of the provided	Hard Drive for Sound System	Back up of all music has been	Jim Walsh	Closed
Clubhouse.   Clubhouse.   Closed				
Nortons Anti Virus on Secretary Computer  NAB/Bendigo Change of Bank NAB/Bendigo Change of Bank Close NAB accounts  Villa Cards Phasing Out  All in hand  Tanneke Booth Closed  Extra Eftpos Machine  Machine received and being utilised  Discussion  Action  Discussion re fees and charges Treasurer to provide a cost report for transparency purposes  Events Booking Software  Waiting on Graeme Simpson to return Discussion re residents who do not use the internet  Special Interest Groups on Website  Stitching Gems request for new Iron HOC Insurance  Paid — waiting on policies to be received. Julie to follow up Placeholder inserted into the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel Police Visit to Residents Coolum Beach Police visited and presented to interested residents. Induction  Next date for induction is 9am on  Glen Hall  Open  Closed  Closed  Closed  Closed  Graham Butler Closed  Closed  Closed  Closed  Closed  Graham Butler Closed				
Secretary Computer  NAB/Bendigo Change of Bank close NAB accounts  Villa Cards Phasing Out  All in hand  Tanneke Booth Closed  Extra Eftpos Machine  Machine received and being utilised  Discussion  Action  Discussion  Action  Discussion Fees and charges Treasurer to provide a cost report for transparency purposes  Events Booking Software  Waiting on Graeme Simpson to return Discussion re residents who do not use the internet  Waiting on Graeme Simpson to return Graeme Simpson to return Mebsite  Stitching Gems request for new Incomplete Pacific Paradise Resident Association — Remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Red Action  All in hand Tanneke Booth Closed Tanneke Booth Open  Tanneke Booth Closed  Tanneke Booth Closed  Tanneke Booth Closed  Tanneke Booth Closed  Tanneke Booth Open  Tanneke Booth Open  Tanneke Booth Closed  Tanneke Booth Open	Nortons Anti Virus on		HOC Secretary	Closed
NAB/Bendigo Change of Bank close NAB accounts  All in hand  Tanneke Booth  Closed  All in hand  Tanneke Booth  Closed  Closed  Extra Eftpos Machine  Discussion  EPOS – current contract & Discussion re fees and charges Treasurer to provide a cost report for transparency purposes  Events Booking Software  Waiting on Graeme Simpson to return  Discussion re residents who do not use the internet  Waiting on Graeme Simpson to return  Discussion re residents who do not use the internet  Waiting on Graeme Simpson to return  Discussion re residents who do not use the internet  Waiting on Graeme Simpson to return  Foraeme Simpson  Tanneke Booth  Closed  Tanneke Booth  Closed  Tanneke Booth  Closed  Tanneke Booth  Open  Tanneke Booth  Closed  Tanneke Booth		opaute due in July.	TIOC Scaletaly	Cioseu
Close NAB accounts   Closed		Bendigo is all sorted – still trying to	Tanneke Booth	Open
Machine received and being utilised   Tanneke Booth   Tanneke Boot			13	262
Extra Eftpos Machine  Discussion  Action  Who  Status  POS – current contract & Costing  Events Booking Software  Events Booking Software  Events Booking Software  Events Groups on Waiting on Graeme Simpson to return  Discussion re residents who do not use the internet  Special Interest Groups on Waiting on Graeme Simpson to return  New iron purchased Iron  HOC Insurance  Paid – waiting on policies to be received. Julie to follow up  Placeholder inserted into the AGM minutes for 2024 as a reminder.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents  Coolum Beach Police visited and presented to interested residents.  Induction  Machine received and being utilised and head to he may be statud at the AGM and minuted.  Closed  Tanneke Booth  Who  Status  Tanneke Booth  Who  Status  Tanneke Booth  Who  Status  Copen  Tanneke Booth  Who  Status  Tanneke Booth  Tanneke Booth  Who  Status  Tanneke Booth  Tanneke Booth  Tanneke Booth  Tanneke Booth  Who  Status  Tanneke Booth  HOC Secretary  Open  Graeme Simpson  Floc Secretary  Open  Tanneke Booth  HOC Secretary  Oreame Simpson  Tanneke Booth  HOC Sec	Villa Cards Phasing Out	All in hand	Tanneke Booth	Closed
Discussion  Action  Action  Discussion refees and charges Treasurer to provide a cost report for transparency purposes  Events Booking Software  Waiting on Graeme Simpson to return Discussion re residents who do not use the internet  Special Interest Groups on Website  Sitiching Gems request for new Iron HOC Insurance  Paid — waiting on policies to be received. Julie to follow up  Placeholder inserted into the AGM minutes for 2024 as a reminder.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9th April 3pm — update to be provided in the next HomeOwners update  Closed  Graham Butler  Graham Butler  Closed  Graham Butler  Graham Butler				
Discussion  EPOS – current contract & Costing  Discussion refees and charges Treasurer to provide a cost report for transparency purposes  Events Booking Software  Waiting on Graeme Simpson to return Discussion re residents who do not use the internet Waiting on Graeme Simpson to return Discussion re residents who do not use the internet Waiting on Graeme Simpson to return Discussion re residents who do not use the internet Resident Resident Residents Resident Association – Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9th April 3pm – update to be provided in the next HomeOwners update  Police Usit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Next date for induction is 9am on  Graham Butler  Closed	Extra Eftpos Machine	Machine received and being	Tanneke Booth	Closed
Discussion re fees and charges Treasurer to provide a cost report for transparency purposes		utilised		
Events Booking Software  Events Booking Software  Waiting on Graeme Simpson to return Discussion re residents who do not use the internet  Special Interest Groups on Website Stitching Gems request for new Iron HOC Insurance  Paid – waiting on policies to be received. Julie to follow up Placeholder inserted into the AGM minutes for 2024 as a reminder.  AGM minutes for 2024 as a reminder.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Colum Beach Police visited and presented to interested residents. Induction  Texturn Graeme Simpson HOC Secretary/ Graeme Simpson Stitching Gems HOC Secretary/ Graeme Simpson Stitching Gems HOC Secretary/ Graeme Simpson Stitching Gems Closed HOC Secretary Closed  Closed  Closed  Closed  Closed  Closed  Graham Butler Closed				
Fivents Booking Software  Fivents Booking Software  Fivents Booking Software  Waiting on Graeme Simpson to return Discussion re residents who do not use the internet  Waiting on Graeme Simpson to return  Waiting on Graeme Simpson to return  Fiventy Graeme Simpson  Website  Fiventy Graeme Simpson  Fiventy Graeme Simpson  Waiting on Graeme Simpson to return  Fiventy Graeme Simpson  Fiventy	EPOS – current contract &		Tanneke Booth	Open
Waiting on Graeme Simpson to return Discussion re residents who do not use the internet  Special Interest Groups on Website  Stitching Gems request for new Iron HOC Insurance  Paid – waiting on policies to be received. Julie to follow up Placeholder inserted into the AGM and minuted.  Police Drive Through  Police Visit to Residents Closed  Waiting on Graeme Simpson to return Graeme Simpson Stitching Gems Stitching Gems Stitching Gems Stitching Gems Stitching Gems Closed HOC Secretary Graeme Simpson Stitching Gems Stitching Gems Closed HOC Secretary Closed HOC Secretary Closed HOC Secretary Closed	Costing			
return Discussion re residents who do not use the internet  Special Interest Groups on Website  Stitching Gems request for new Iron HOC Insurance Paid – waiting on policies to be received. Julie to follow up Dept of Fair Trading and GemLife Paradise Resident Association – Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents. Induction  Remuneration Piscobure Any remuneration Question and based on when they have personnel  Meeting occurred 9th April 3pm – update to be provided in the next HomeOwners update  Police Visit to Residents Closed				
Discussion re residents who do not use the internet  Special Interest Groups on Website	Events Booking Software		•	Open
Use the internet  Special Interest Groups on Website  Waiting on Graeme Simpson to return  New iron purchased  Stitching Gems request for new Iron  HOC Insurance  Paid – waiting on policies to be received. Julie to follow up  Dept of Fair Trading and GemLife Pacific Paradise Resident Association – Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  New iron purchased  Stitching Gems  HOC Secretary  Closed  HOC secretary  Ongoing  Graham Butler  Closed  Closed  Closed  Closed  Closed  Closed  Closed  Closed  Closed  Organia Butler  Closed  Closed  Closed  Organia Butler  Closed  Closed  Closed  Organia Butler  Closed				
Special Interest Groups on Website   Waiting on Graeme Simpson to return   Graeme Simpson   Stitching Gems request for new Iron   New iron purchased   Stitching Gems   Closed Iron   HOC Insurance   Paid – waiting on policies to be received. Julie to follow up   HOC Secretary   Closed   GemLife Pacific Paradise   Resident Association – Remuneration Disclosure   Any remuneration paid to   Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.   Commenced. Visits are random and based on when they have personnel   Police Visit to Residents   Meeting occurred 9th April 3pm – update to be provided in the next HomeOwners update   Closed   Close				
Website         return         Graeme Simpson           Stitching Gems request for new Iron         New iron purchased         Stitching Gems         Closed           HOC Insurance         Paid – waiting on policies to be received. Julie to follow up         HOC Secretary         Closed           Dept of Fair Trading and GemLife Pacific Paradise         Resident Association – Resident Association – Remuneration paid to         HOC secretary         Ongoing           Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.         Commenced. Visits are random and based on when they have personnel         Graham Butler         Closed           Police Drive Through         Meeting occurred 9 <sup>th</sup> April 3pm — update to be provided in the next         Graham Butler         Closed           Police Visit to Residents         Meeting occurred 9 <sup>th</sup> April 3pm — update to be provided in the next         Graham Butler         Closed           Coolum Beach Police visited and presented to interested residents.         Meeting occurred 9 <sup>th</sup> April 3pm — update to be provided in the next         HomeOwners update         Open				
Stitching Gems request for new Iron  HOC Insurance Paid – waiting on policies to be received. Julie to follow up  Dept of Fair Trading and GemLife Pacific Paradise Resident Association – Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction Next date for induction is 9am on  Rewing on policies to be received. HoC Secretary HOC secretary Ongoing Closed Ongoing Ongoing Closed Ongoing Ongo	Special Interest Groups on		• •	Open
HOC Insurance Paid — waiting on policies to be received. Julie to follow up  Placeholder inserted into the AGM minutes for 2024 as a reminder.  Police Drive Through Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Paid — waiting on policies to be received. Julie to follow up Place Awaiting on policies to be received. Julie to follow up Place — waiting on policies to be received. Julie to follow up Place — waiting on policies to be received. Julie to follow up Place — waiting on policies to be received. Julie to follow up Placeholder inserted into the AGM minutes for 2024 as a reminder.  Police Practice Paradise AGM minutes for 2024 as a reminder.  Police Secretary Ongoing  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9th April 3pm — update to be provided in the next HomeOwners update  Graham Butler Closed  Closed  Closed  Closed  Closed  Closed  Closed	Website		•	
Paid – waiting on policies to be received. Julie to follow up  Dept of Fair Trading and GemLife Pacific Paradise Resident Association – Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Paid – waiting on policies to be received. Julie to follow up  HOC Secretary  Congoing  HOC secretary  Ongoing  Graham Butler  Closed  Closed  Closed  Closed  Closed  Closed  Closed  Closed  Closed		New iron purchased	Stitching Gems	Closed
received. Julie to follow up  Dept of Fair Trading and GemLife Pacific Paradise Resident Association — Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Placeholder inserted into the HOC secretary  Congoing  Graham Butler  Closed		<u> </u>	11000	<b>61</b> .
Placeholder inserted into the AGM minutes for 2024 as a reminder.  Placeholder inserted into the AGM minutes for 2024 as a reminder.  Placeholder inserted into the AGM minutes for 2024 as a reminder.  Perminder.  Placeholder inserted into the AGM minutes for 2024 as a reminder.  Perminder.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Placeholder inserted into the AGM minutes for 2024 as a reminder.  Hoc secretary  Ongoing  Flaceholder inserted into the AGM minutes for 2024 as a reminder.  Hoc secretary  Ongoing  Flaceholder inserted into the AGM minutes for 2024 as a reminder.  Hoc secretary  Ongoing  Flaceholder inserted into the AGM minutes for 2024 as a reminder.  Hoc secretary  Ongoing  Ongoing	HOC Insurance		HUC Secretary	Closed
GemLife Pacific Paradise Resident Association — Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.Commenced. Visits are random and based on when they have personnelGraham ButlerClosedPolice Drive ThroughMeeting occurred 9th April 3pm — update to be provided in the next HomeOwners updateGraham ButlerClosed	Bart of Esta Turk	•		
Resident Association — Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  reminder.  reminder.  Graham Butler Closed  Graham Butler  Closed  Graham Butler  Closed  Meeting occurred 9 <sup>th</sup> April 3pm — update to be provided in the next HomeOwners update  Next date for induction is 9am on Glen Hall  Open	_		HOC secretary	Ongoing
Remuneration Disclosure Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Next date for induction is 9am on  Graham Butler  Closed  Closed  Closed  Closed  Closed				
Any remuneration paid to Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Mext date for induction is 9am on Glen Hall  Open		reminder.		
Committee members must be disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Commenced. Visits are random and based on when they have personnel  Graham Butler  Closed  Closed  Closed  Closed  Closed  Closed  Closed				
disclosed. If no remuneration (as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested and presented to interested residents.  Induction  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9th April 3pm — update to be provided in the next HomeOwners update  Open				
(as is the case for GLPP), zero remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9th April 3pm — update to be provided in the next HomeOwners update  Closed  Closed  Closed  Closed  Closed  Open				
remuneration must be stated at the AGM and minuted.  Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9 <sup>th</sup> April 3pm — update to be provided in the next HomeOwners update  Closed  Closed  Closed  Closed  Closed  Open				
Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9 <sup>th</sup> April 3pm — Graham Butler  update to be provided in the next HomeOwners update  Open				
Police Drive Through  Commenced. Visits are random and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  Commenced. Visits are random and based on when they have personnel  Meeting occurred 9 <sup>th</sup> April 3pm — Graham Butler  Update to be provided in the next HomeOwners update  Open				
and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  And based on when they have personnel  Meeting occurred 9 <sup>th</sup> April 3pm — Graham Butler  update to be provided in the next HomeOwners update  Next date for induction is 9am on Glen Hall  Open	at the Adivi and Illinuted.			
and based on when they have personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Induction  And based on when they have personnel  Meeting occurred 9 <sup>th</sup> April 3pm — Graham Butler  update to be provided in the next HomeOwners update  Next date for induction is 9am on Glen Hall  Open	Police Drive Through	Commenced. Visits are random	Graham Butler	Closed
personnel  Police Visit to Residents Coolum Beach Police visited and presented to interested residents.  Description  Meeting occurred 9 <sup>th</sup> April 3pm — Graham Butler  update to be provided in the next HomeOwners update  HomeOwners update  Next date for induction is 9am on Glen Hall  Open				2.200
Coolum Beach Police visited update to be provided in the next HomeOwners update residents.  Induction Next date for induction is 9am on Glen Hall Open		· ·		
Coolum Beach Police visited update to be provided in the next HomeOwners update residents.  Induction Next date for induction is 9am on Glen Hall Open	Police Visit to Residents	1	Graham Butler	Closed
and presented to interested residents.  HomeOwners update  residents.  Next date for induction is 9am on Glen Hall Open	Coolum Beach Police visited			
residents.  Induction Next date for induction is 9am on Glen Hall Open	and presented to interested			
•	residents.	·		
	Induction	Next date for induction is 9am on	Glen Hall	Open
Friday 26 <sup>th</sup> April 2024		Friday 26 <sup>th</sup> April 2024		

## **General Business**

Discussion	Action	Who	Status
Helping Hands process	Send requests to Sonia Smithers	Sonia Smithers	Closed
HOC Mail Inbox process	Clarified process of leaving emails as unread unless actioning them	HOC Secretary	Closed
HOC correspondence	Reviewed and actioned	HOC Secretary	Closed

# Meeting closed at 7:20pm

Next Meeting: to be held on Monday April 13th, 2024, in the Tennis Room at 4.30pm.

Minutes approved:

Signed Graham Butler Acting Chairperson